

24th June 2010

Dear Parent/Guardian

**Outdoor Education Centre, Yorkshire
Friday 24th – Monday 27th September 2010**

I am writing to inform you of the above mentioned trip which is being offered to all **Year 10 GCSE PE** students.

The students will be staying at High Adventure OEC, Yorkshire Dales and will be taught two activities - climbing and mountain biking - during one weekend. The students will be graded in these activities by the centre teachers and will gain 2 GCSE grades which will go towards their final practical exam grade. This is an excellent opportunity for those students that find team games a difficult area in which to score high marks. As the practical exam makes up 60% of their final grade, I strongly believe that this weekend could improve your child's final grade in this subject, whilst also being a fun and enjoyable weekend where they can learn new activities and skills.

The cost of the trip will be £200 per student and includes travel, accommodation, meals and tuition for the entire weekend.

Travel will be via the Campus minibuses. We will depart from the Campus on Friday 24th September at 7.00am. We aim to return by 6.00pm on Monday 27th September. Students are not required to wear school uniform but are advised to wear suitable clothing for the trip taking in consideration the weather conditions. Accommodation and all meals will be provided at the centre. If your child has any special dietary requirements, please indicate this on the reply slip so we may notify the centre in good time.

Please note that Chafford Hundred Campus and the Principal reserve the right to remove any students from the trip due to poor discipline, effort, behaviour, or anyone who is deemed untrustworthy for such a trip. In the unlikely event of this happening a refund will not be issued. If your child is unable to attend due to illness, a refund will only be given if medical evidence is provided to the satisfaction of our insurers. If they are unable to attend due to personal reasons, unfortunately no refund will be given.

If your child would like a place on the course, please complete the attached reply slip and return it with a non-refundable deposit of £100. **The final payment of £100 must be paid by Friday 10th September.** Please make cheques payable to Chafford Hundred Campus and write your child's name and the name of the trip on the reverse. Places will be allocated strictly on a first come, first served basis.

Please place your slip and payment in an envelope, clearly marked with your child's name and the name of the trip and take it to Mrs Thomas in the Campus Admin Office either before 9.00am or after 3.30pm, by Friday 16th July. Please note that no payments will be accepted outside these times.

If you have any questions regarding this trip, please do not hesitate to contact me.

Yours faithfully

Carl Papworth
Assistant Achievement Director of PE
Trip Leader

Please return to Mrs Thomas in the Campus Admin Office, either before 9.00am or after 3.30pm, by Friday 16th July

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Friday 24th – Monday 27th September 2010**

I give permission for my son/daughter to participate in the trip to High Adventure, OEC, Yorkshire from Friday 24th until Monday 27th September 2010. I enclose a non-refundable deposit of £100 and confirm that I will pay the remaining balance of £100 by Friday 10th September 2010.

I also authorise members of staff during the trip to approve such medical treatment for my child as is necessary in an emergency on the advice of a qualified medical practitioner. I have written below any medical conditions from which my child is suffering together with details of treatment required. I understand that the school will not be held responsible for any problem with my child resulting from an undisclosed medical condition.

Name of Student

Medical Conditions

.....
.....

Special Dietary Requirements

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Emergency Contact Name

Emergency Contact Numbers

Mobile Number of Student

I will collect my child from the Campus on Monday 27th September at 6.00pm

or

My child will be collected by
(Name of person collecting)

Please be aware that Campus staff will not be responsible for any valuables that your child takes on this trip

Signature (Parent / Guardian)

Date